



# CAREER OPPORTUNITY

**ProKontrol** is the largest distributor of heating, ventilation, air conditioning and refrigeration controls (HVACR) for commercial buildings in Canada. We distribute all major brands of **HVAC controls** under one roof.

**More than a Supplier...A Solution!** In addition to products from our counter, we also offer retrofit services, start-up services, telephone and on-site technical support, engineering design, panel assembly, technical drawings/wiring diagram and software programming. For over 35 years, **ProKontrol** has been showing consistent growth with locations in Laval, Longueuil, Quebec, Toronto, Ottawa and Halifax in addition to our location for combustion. We are looking to fill the following position:

## Estimator (Control HVAC)

Interested in a career with the **ProKontrol** team? Please send your resume to: [cv@Prokontrol.com](mailto:cv@Prokontrol.com)

### Main Responsibilities

- Work with the sales team in the preparation of estimates for controls project
- Advise customers in their choice of HVAC controllers
- Read and understand plans and specifications for control systems for estimation purposes
- Prepare cost estimates according to specifications and bid invitations
- Ensure to maximise the project's success rate
- Help in the preparation of additions to the terms and conditions, when required
- Ensure the follow-up on quotes
- Coordinate price requests to vendors
- Prepare maintenance contracts and follow up with customers
- Work with the Team Leader on projects for other locations, if required
- Keep up to date in learning about new products and technology
- Attend training sessions given by suppliers and participate in industry meetings, seminars and trade shows

### Requirements

- College Diploma in Building Systems, Automation, Robotics or a related field
- Experience in HVAC\Controls field, an asset
- Knowledge of Johnson Controls, Honeywell Webs, Strato, Delta, Distech products, an asset
- Good knowledge of the current office software
- Bilingual

### Competencies

- Good communication skills with customers
- Ability to propose solutions
- Learning Capacity
- Initiative
- Multi-tasking
- Planning and Organizing Skills
- Strong Team Player

### We Offer

- Competitive Salary
- Full Benefits Plan
- Parking, Kitchen and Complimentary Hot Beverages
- Opportunity to grow within the company
- Personalized Training to all
- Flexible Schedule inside our office
- Other Festivities

**Permanent • Full Time • Based in Laval**

*You're part of the solution!* Please send your resume to: [cv@Prokontrol.com](mailto:cv@Prokontrol.com)