

**PRO KONTROL** is the largest wholesaler in electrical, electronic and pneumatic controls for commercial systems in Canada. We sell products and **customized solutions** to solve **Controls problems in the HVAC** industry. PRO KONTROL's goal is to always give you first-class quality service. We are committed to keeping a large selection of diversified products and accessories in inventory as well as building a business relationship based on trust and the achievement of common goals. For those reasons, PRO KONTROL has been showing consistent growth for 30 years. We are currently looking for dynamic candidates for the following position:

### Estimator – HVAC Control (Projects)

Under the immediate supervision of the External Sales Representative - Project, the Estimator HVAC supports the Sales Representatives for the estimation of the projects. Also, he assists engineering firms in completing their HVAC controls projects. Concretely, he will write proposals for different projects while respecting closing dates for bids, and ensuring the customers' needs and requirements are respected. He must perform his duty following the strategy set by the sales management team to ensure compliance with Pro Kontrol's specific customer approach.

#### Main tasks and responsibilities:

- Participate in project meetings.
- Prepare cost estimates (materials, Pro Kontrol's work, subcontractors) according to specifications and bid invitations.
- Prepare and design plans and specifications for control systems.
- Prepare bids and revise them with his immediate supervisor.
- Ensure to maximise the project's success rate.
- Work with the Branch Director to establish priorities in preparing bids.
- Ensure to comply with the methodology and procedure enhance by the Branch Director (overdue account, qualified contractors, etc.).
- Help in the preparation of bids for the Energy Management Department.

#### Requirements

- Professional College degree in building systems or a relevant field.
- Minimum 2 to 3 years experience as an estimator in the HVAC/control field.
- Bilingual (English+French).
- Good knowledge in electricity, DDC control and analogic control.
- Good knowledge of the current office software and standard operating systems (Windows, Word, Excel, Power Point, Outlook and PDF documents).
- Knowledge of Accpac, an asset.
- Knowledge of Energy Saving Management and home automation, an asset.

#### Competencies

- Sense of responsibility
- Initiative
- Autonomy
- Demonstrate desire and learning ability
- Strong team player
- Good analysis capacity
- Discretion
- Planning and organizing skills

*We offer a competitive salary range and a full insurance plan. All our branches have a free parking lot and coffee is provided freely. Pro Kontrol is committed to the continuous education of its employees, and, as such, has a reimbursement policy for tuition fees, training materials, conference and seminar participation fees. This is a full-time and permanent position, based in Laval.*

We invite interested candidates to apply by submitting their resume to: [emploi@Prokontrol.com](mailto:emploi@Prokontrol.com)